Third Party Plan Check Notification BPC-018

The purpose of this form is to notify the Permit and Resource Management Department (PRMD) of the consultant selected to review building plans under the Third Party Plan Check Process. The form shall be completed by the applicant and either mailed or faxed to PRMD.

This portion to be filled by applicant and turned in to the Plan Check Section. Faxed copies are acceptable.

Plan Check Number

Date

Third Party selected Applicant (print name)		Phone number Fax number	
PRMD Staff Signature	Date		
Have the plans been s If not, when will they b	submitted to the Consultant? e submitted?	Yes 🖵	No 🗖